

Content Writer with 5 Years of Experience

- Creating, editing and proofreading text content for the college website and assisting with department website coordinators.
- Working closely with various schools of Principals, department HOD's and department website coordinators in building the college website more User friendly, lucratively and more important with rich information.
- Coordinating with various departments like Administration, Examination, Library, Training and Placement Cell and other sections for regular website content updating.
- Ensuring continuous updating of all the Events related to college in the web site.
- Creating content using various Multimedia formats that can be read, listened to, or viewed on screen.
- Conducting periodic check of website content and updating same as per college requirement.
- Developing the content for Department News Letter and Annual Magazines.
- Developing and updating instructional content like Course materials, Lecture Notes, to meet learning requirements of students for various subjects.
- Experience in writing and publishing Technical papers.
- Creating assessment items for learners to test their performance
- Collecting, editing various Multimedia, Animated and text materials related to various course subjects for ease understanding of the subject which in turn helps for success of student.

Technical Skills:

Software skills:

Operating Systems : MS Windows 2000/2003/2008 server and M.S. Windows 7.
Programming Languages : Python, Django, SAP-ABAP/4, HTML, CSS, PL/SQL, and C.
Data bases : Oracle (basics).

Technical Papers Published:-

“Enabling Cloud Storage Auditing With Verifiable Outsourcing of Key Updates”,
International Journal Of Recent Trends in Engineering& Research (IJRTER), ISSN-2455-1457,
Dec-2K17.

“Attributes and Challenges in Fog Computing Framework” International Journal Of Recent
Trends in Engineering & Research (IJRTER), ISSN-2455-1457, Dec-2K17.

“Object Oriented Analysis and Design on Database Representation through UML”, International
Journal of Recent Trends in Engineering& Research (IJRTER), ISSN-2455-1457, Dec-2K17.

Administrative/Additional Responsibilities handled:

- College Website content developer.
- Department Coordinator for NAAC work
- Department Coordinator for Exam branch
- Department Coordinator for Training and Placement Cell and student Industrial Visits
- Mentor and Class In charge duties

Educational Qualifications and Achievements:

- M.Tech in CSE
- B.Tech in CSEnd Tech,
- Intermediate (MPC)
- SSC

Personal skills: -

- Comprehensive problem solving abilities.
- Hardworking and Flexible to any platform.
- Excellent verbal and written communication skills with self-managed/self-driven individual.
- Dealing with people diplomatically, willingness to learn, team facilitator.